

Patient Participation Group  
Monday 12<sup>th</sup> November 2018  
6.00 pm at the Practice

	Time plan	ITEM
1.	6:00	<b>Welcome and Introductions</b>
2.	6.00	<b>Apologies for lateness/absence</b>
3.	6:05	<b>Minutes of last meeting of 10<sup>th</sup> September 218</b>
4.	6:10	<b>Matters Arising (not covered elsewhere)</b> Agendas and Minutes Flu Clinics Reception barrier
5.	6:20	<b>CCG PPG event 11<sup>th</sup> December</b>
6.	6:25	<b>Measurement of Practice capacity for appointments</b>
7.	6.40	<b>National Patient Survey results</b>
8.	7:00	<b>Practice Update</b>
9.	7:20	<b>Topics for next meeting 14<sup>th</sup> January 2019</b> Communication Meeting dates for rest of 2019
10.	7:25	<b>Any Other Business</b>