

Patient Participation Group  
Monday 13<sup>th</sup> January 2020  
6.00 pm at the Practice

	<b>Time plan</b>	<b>ITEM</b>
<b>1.</b>	<b>6:00</b>	<b>Welcome and Introductions</b>
<b>2.</b>	<b>6.05</b>	<b>Apologies for lateness/absence</b>
<b>3.</b>	<b>6:10</b>	<b>Minutes of last meeting of 11<sup>th</sup> November 2019</b>
<b>4.</b>	<b>6:15</b>	<b>Matters Arising (not covered elsewhere)</b>
<b>5.</b>	<b>6:20</b>	<ul style="list-style-type: none"> <li><b>i. Development of Communication programme</b></li> <li><b>ii. Practice Dashboard</b></li> <li><b>iii. 2020 Practice Events</b></li> </ul>
<b>6.</b>	<b>6:50</b>	<b>Practice Update</b>
<b>7.</b>	<b>7:00</b>	<b>Programme for next meeting</b>